

Express Finance Sign On Reference Guide

Step 1

Enter the desired equipment price

Step 2

Enter the desired purchasing options

Step 3

Click double facing arrows to continue

The screenshot shows the app interface for Step 1, 2, and 3. At the top, there is a blue header with a menu icon, a double arrow icon (labeled 3), an upload icon, and a checkmark icon (labeled 5). Below the header, the 'Equipment Price' is set to \$45,000.00 (labeled 1). The 'Amount Financed' is also \$45,000.00. A 'Payment' section shows a monthly payment of \$1,193.62 for 48 months. Below this, there are tabs for 'RATE CARD' and 'RATE FACTOR'. The 'Rate Program' is set to 'Standard Lease Rates' (labeled 2). At the bottom, there are buttons for 'Term' with values 12, 24, 36, 39, and 48.

Step 4

Enter the customer's information including full legal name.

Step 5

Click the check to move forward

The screenshot shows the 'Customer Information' form. It has a blue header with a menu icon, a double arrow icon, an upload icon, and a checkmark icon (labeled 5). The form fields are: 'Customer Name' (labeled 4), 'First Name', 'Middle Name', and 'Last Name'.

Hand device over to customer

Step 6:

6A Click Sign

6B Then Accept and Proceed

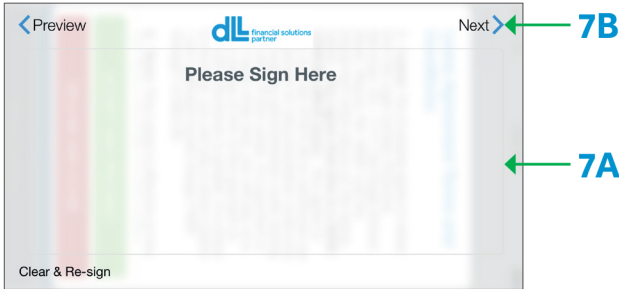
The screenshot shows two buttons: a green 'Sign' button (labeled 6A) and a grey 'Send Contract to Customer' button.

The screenshot shows two buttons: a green 'ACCEPT AND PROCEED' button (labeled 6B) and a red 'DECLINE AND CLOSE' button.

Step 7:

7A Customer signs

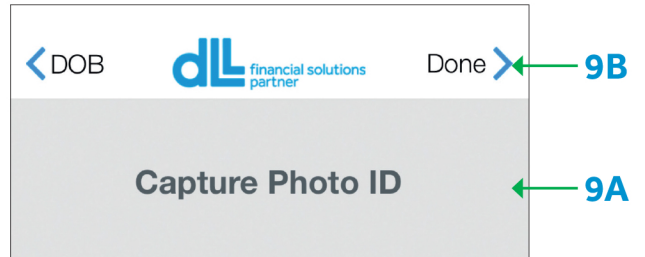
7B Then click next



Step 9

9A Take a picture of any other documents (ID, equipment list or purchase order)

9B Then click Done

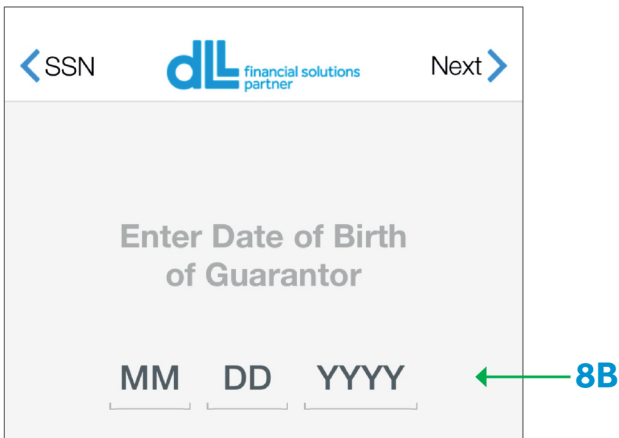


Step 8

Have the customer input his/her

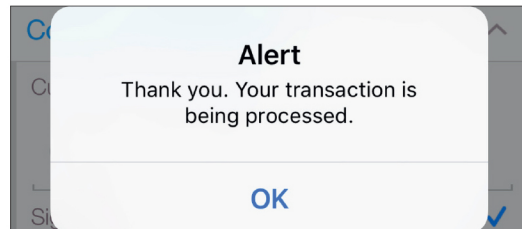
8A Social security number

8A Birthday



Step 10

Once you receive this notification, you can be sure that DLL has received all information regarding the lease



Congratulations! You have successfully closed a deal on your device, and now DLL will be in touch with you about next steps.

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